

MINUTES OF REGULAR MEETING NOVEMBER 15, 2021

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey
John J. Friend, Shane Hrbek, Stephen Koger
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Michelle Babcock, F. Cliff Graham, Ronald Neal, Suzanne Ross

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Star Ledger.

In accordance with current State guidelines, the Franklin Borough Board of Education is going back into full compliance with its Bylaw #0164 - Conduct of Board Meetings and will continue to follow social distancing guidelines.

Approval of Regular Board Minutes

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the minutes of the following meeting as presented:

1. October 18, 2021 – Regular Meeting Minutes

Attachment 1

DISCUSSION: NA

PRESENTATIONS: NA

CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be

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called upon. Once called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

BOARD SECRETARY'S REPORT: NA

CHIEF SCHOOL ADMINISTRATOR'S REPORT

A. Mr. Giacchi provided school updates on numerous topics.

B. Mr. Giacchi reported the following clinical experience placements:

CLINICAL EXPERIENCE (PRACTICUM STUDENTS)

Teacher Candidate	College/University Course	Grade	Placement Requested	Special Consideration
Louis Costanza	William Paterson University/ Clinical Experience	K - 8	Music – S. Gay and J. Sisco	One (1) day per week from 1/29/22 - 5/13/22
Kathryn Dempsey	William Paterson University/ Clinical Experience	K - 8	Music – S. Gay and J. Sisco	One (1) day per week from 1/29/22 - 5/13/22
Jordan Florio	William Paterson University/ Clinical Experience	K - 5	Phys. Ed./Health – N. Speer, E. Tizzano, J. Helmstetter	One (1) day per week from 1/29/22 - 5/13/22
Brielle Hilbert	Montclair State University/ Internship	PreK - 8	School Counselor – C. Lash-Lain	Five (5) days per week from 1/18/22 - 5/11/22

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C. Mr. Giacchi reported that the fire and security drills held during the month of October were as follows:

- October 14, 2021 at 8:18 a.m. - Shelter-in-Place
- October 14, 2021 at 9:45 a.m. - Fire Drill

Personnel Committee – Shane Hrbek, Chair

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, rescinds the following resignation which was originally approved at the October 18, 2021 Board of Education meeting:

Staff Member	Effective Date
Barbara Decker – Business Administrator/Board Secretary	December 8, 2021

B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the last day of work for Elise Ehlberg to October 21, 2021.

C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the following personnel as listed below, pending receipt of required paperwork where applicable:

Staff Member/Appointment	Start Date	Compensation
Jake DeAnda (.71) 5 hours per day Part-time Physical Education Teacher	On or about December 6, 2021	BA Step 1 at \$57,622 per year, prorated, no benefits, pending completion of required paperwork
Sunisa McNamara (.71) 5 hours per day Part-time Paraprofessional	On or about November 16, 2021	\$13,789.05 per year, prorated, no benefits, pending completion of required paperwork

D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves supplemental pay for the following staff member pending completion of timesheets:

Staff Member	Date/Reason	Compensation
Elizabeth Davenport	As needed	\$15.07 per hour

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- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following extra-curricular appointments for the 2021-2022 school year:

Activity	Staff Members	Annual Stipend
Play Director	<ul style="list-style-type: none"> Erin Garrity Mary Alison Lewis Stephanie Sapio 	<i>At the advisors' request and pending Franklin Education Association's (FEA) consent, the \$2,617 stipend for Play Director and the \$1,298 stipend for Assistant Play Director will be split equally among the three advisors.</i>
Boys' Basketball - Head Coach	• Jason Samiljan	\$3,652
Girls' Basketball - Head Coach	• Melissa Daly	\$3,652
Girls' Basketball - Assistant Coach	• Jessica Imhoff	\$2,696
Cheerleading - Head Coach	• Brianna McGlone	\$3,558
Cheerleading - Assistant Coach	• Kailee Gori	\$2,696
Game Clock Operator	• Alison Hendershot	\$65 per night (JV & Varsity Home Games)

EDUCATION COMMITTEE – Suzanne Ross – Chair

Discussion:

Mrs. Clohessey provided an update on the Education Committee meeting.

On motion by Mr. Koger, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the following out-of-district costs:

Provider	Student	Start Date	Costs
Windsor Learning Center 234 Wanaque Avenue Pompton Lakes, NJ 07442	#*****4998	<i>Tuition:</i> November 8, 2021	<i>Tuition:</i> \$333.00 per diem
<i>Transportation:</i> Provided by FYFA, LLC		<i>Transportation:</i> November 8, 2021	<i>Transportation:</i> \$209.66 per day

- B. Resolved that the Board of Education approves the service providers listed below for the 2021-2022 school year:

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Service Provider	Services
Dr. Jeffrey M. Ilardi 171 Woodport Road Sparta, NJ 07871	Psychiatric Evaluations
Center for Psychological Assessment and Treatment Dr. Loren Amsell 250 Easton Turnpike, Suite 101 Bridgewater, NJ 08807	Psychosexual Evaluations
The Bilingual Child Study Team Dr. Andre Francois 47 Leah Way Parsippany, NJ 07054	Educational Evaluations Psychological Evaluations Speech Evaluations

C. Resolved that the Board of Education approves the following services:

Service Provider	Student ID	Date/Services	Anticipated Cost
Dr. Jeffrey M. Ilardi	#*****6689	October 27, 2021 Psychiatric Evaluation	\$1,500
Center for Psychological Assessment and Treatment Dr. Loren Amsell	#*****7939	November 10, 2021 Psychosexual Evaluation	\$1,800
The Bilingual Child Study Team Dr. Andre Francois	#*****3605	Educational Evaluation Psychological Evaluation Speech Evaluation	\$3,000

D. Resolved that the Board of Education approves the following professional development:

Provider	Sessions/Cost	Total
Schoolwide, Inc.	6 sessions at \$1,900 each	\$11,400

E. Resolved that the Board of Education approves the following professional services contract which replaces the current contract as of October 31, 2021:

Service Provider	Services	Cost
J and B Therapy	Occupational Therapy 11/1/2021 - 6/30/2022	\$67,392

F. Resolved that the Board of Education approves the second reading and adoption of the following policy update:

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Number	Title	Attachment #
P 2425	Emergency Virtual or Remote Instruction Program	ATTACHMENT 2

FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion:

Mr. Friend provided an update on the Finance & Buildings & Grounds Committee meeting.

On motion by Mr. Koger, seconded by Mrs. Clohessey, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated October 19, 2021 - November 15, 2021. **Attachment 3**

Fund 10	Charter School/ER FICA Share	69,476.18
Fund 11	General Expense	883,699.95
Fund 12	Capital Outlay	6,150.00
Fund 20	Special Revenue	115,112.43
Fund 60	Cafeteria	2,564.00
Fund 95	Student Activities	35.00
	Total	1,077,037.56

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for October 2021.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of October 31, 2021, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of October 31, 2021, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **ATTACHMENT 4**

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of October 2021. **ATTACHMENT 5**
- D. Resolved that the Board of Education approves Transfer Report S1701 for October 2021 to be submitted to the county office. **ATTACHMENT 6**

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- E. Resolved that the Board of Education approves the increase in minimum wage effective January 1, 2022 to \$13 per hour per state law.
- F. Resolved that the Board of Education approves the use of fiscal year 2022 ESEA Title I-A funds to fund a portion of the following individuals' annual earnings:

Name	Amount	Percentage
Ahmed, Iman – REVISED	\$8,046.90	65%
Woodbury, Gina	\$7,599.85	65%

- G. Resolved that the Board of Education approves Westchester Environmental to complete mandatory testing for lead in water at a cost not to exceed \$3,385.
- H. Resolved that the Board of Education approves Challenger Fence, Inc. to replace existing fence and install new fence in the area of the playground at a cost of \$9,135 utilizing MCCPC #53.
- I. Resolved that the Board of Education approves a boiler maintenance contract with East Coast Combustion Specialists, Inc. for 1 year at a cost of \$5,759.95 with \$140/hour labor cost.
- J. Resolved that the Board of Education approves the following facility use requests pending receipt of required paperwork and providing there are no conflicts with school events. *Note that when the school closes for the day or for early dismissal due to weather or other unforeseen circumstances, all evening activities are canceled.*

Group/Organization	Time/Date	Space/Cost
Franklin Borough Recreation Committee	11:00 a.m. - 3:00 p.m. October 31, 2021 Halloween Parade and Trunk or Treat	Back parking lot/ Cost: No Cost
Wallkill Valley Girl Scouts	5:00 p.m. - 9:00 p.m. February 4, 18, and 25, 2022 LipSync Event	Auditorium/ Cost: No Cost
Wallkill Valley Recreational Basketball	Weekdays from 5:00 p.m. - 9:00 p.m. Saturdays from 8:00 a.m. - 6:00 p.m. ASAP through March 31, 2022 Recreational Basketball Practices and Games	Main Gym/ Cost: <ul style="list-style-type: none"> No cost for weekday gym usage Custodial overtime fees will be charged for Saturday usage. <i>Note that Saturday usage must be scheduled two (2) weeks in advance.</i>

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- K. **WHEREAS**, pursuant to N.J.S.A. 18A:18A-1, et seq. the Franklin Borough Board of Education ("Board") advertised and solicited bids for window replacement at the Franklin Borough School; and

WHEREAS, the Board received bids as follows:

D&E Window and Door, LLC	\$1,196,000
Panoramic Window & Door Systems, Inc.	\$1,226,000
A1 Construction Services, Inc.	\$1,292,000
Premier Group, Inc.	\$1,330,000
Pro Architectural, LLC	\$1,493,000
ZN Construction, LLC	\$1,590,000

WHEREAS, the lowest bid received was from D&E Window and Door, LLC in the amount of \$1,196,000; and

WHEREAS, the Board Attorney has reviewed the bids for legal sufficiency and has determined that D&E Window and Door, LLC has submitted all of the required documents and materials and is therefore the lowest responsible and responsive bidder.

NOW, THEREFORE BE IT RESOLVED, by the Franklin Borough Board of Education that a contract is hereby awarded to D&E Window and Door, LLC in the amount of \$1,196,000 for window replacement at Franklin Borough School.

BE IT FURTHER RESOLVED, that Board staff and professionals are directed and empowered to take any actions necessary to effectuate the provisions of this resolution.

BE IT FURTHER RESOLVED, that Barbara A. Decker, School Business Administrator, is hereby authorized to execute all change orders and such other documents as may be required to effectuate the provisions of this resolution and the contract to be entered into between the Board and D&E Window and Door, LLC.

- L. Resolved that the Board of Education approves the revised budget for Phase I of the Window Replacement Project:

Source	Amount
Fiscal Year 2022 Budget	885,000
ESSER II Funding	290,797
ESSER III Funding	20,203
TOTAL	1,196,000

OLD BUSINESS: NA

NEW BUSINESS: NA

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

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On motion by Mr. Koger, seconded by Mrs. Clohessey, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

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No one addressed the Board.

On motion by Mr. Hrbek, seconded by Mrs. Clohessey, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION: NA

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, adjourned the meeting at 7:11 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary